

## 1. Starting Up

### Personal Information

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First Name \*

Last Name \*

Email \*   
*A confirmation email will be sent to this email address.*

User Name \*

Password \*

Retype Password \*

### Account Setup

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Account Name \*

URL **http://** \*  **.msademo.com**

I have read and agree with terms and privacy policy

#### 1.1 Registration for URL

- Go to <http://ctms.sg>
- Click **Register**
- Key in personal information and Account Name
- Key in desired subdomain. E.g. If you keyed in 'subdomain', your URL will be <http://subdomain.ctms.sg/>
- Click **Create My Account** to complete registration or **Cancel** to cancel registration

## 1.2 Signing Up Under Subdomain



### Magicsoft Asia Systems CTMS

This page is not a template so we can pass to designer to design a better landing page



- Enter your URL in your web browser. You should come to a page similar to the above image
- If you have not registered for an account, you may click **Register**
- Key in personal information and account name
- When done click **Create Account** or **Cancel** to cancel registration
- Your role will automatically be as **Registered User**. For details on changing roles, refer to [2.5](#)

## 1.3 Log in



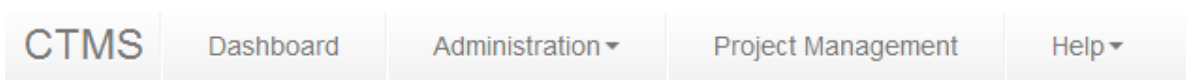
### CTMS Login

User Name \*

Password \*



- If you have registered for an account, you may click **Already registered**
- Log in with your username and password



Welcome, [REDACTED]

You might want to check some status before you do something today..

**Projects Summary**

Project stats here

- You should appear at the dashboard similar to the above image